

EDWARDS TOWNSHIP BOARD MEETING

July 10, 2023 7:30pm

PRESENT: Supervisor Ron Taylor, Clerk Korey Kripli, Treasurer Eileen Fournier, Trustee Todd Johnson, and Trustee Dan Zettel

ATTENDANCE: Planning and Deputy Supervisor Rob Kowalski, County Commissioner Brenda Simmons (absent), Zoning Administrator Bob Clayton, and Deputy Clerk Kim Glasser. Several residents of Edwards Township.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES - June 12, 2023 Special Meeting & June 12, 2023 Board Meeting

Motion by Eileen Fournier, supported by Todd Johnson to approve the minutes. Motion carried.

ADDITIONS/DELETIONS TO THE AGENDA:

Motion by Todd Johnson, supported by Eileen Fournier approve the agenda. Motion carried.

PUBLIC COMMENT ON THE AGENDA:

None

COUNTY COMMISSIONER:

Absent

ZONING ADMINISTRATOR:

Bob Clayton reached out to the attorney about the dangerous building on Greenwood Road. Bob stated that the attorney wants to start over with the process because he wasn't happy the way Brian Stine wrote it up and wasn't happy with the board minutes.

TREASURER REPORT:

Treasurer report presented by Eileen Fournier. Motion by Todd Johnson, supported by Dan Zettel to accept the Treasurer Report.

Motion carried.

APPROVAL OF BILLS:

Motion by Eileen Fournier, supported by Dan Zettel to approve bills with checks #6752-#6788 for a total of \$36,233.15.

Roll Call: Taylor Y Kripli Y Fournier Y Johnson Y Zettel Y

Motion Carried.

HALL DEPOSIT RETURNS:

Motion by Ron Taylor, supported by Eileen Fournier to issue hall deposit returns for a total of \$600. Motion carried.

PLANNING COMMISSION - SEXTON DUTIES:

Korey Kripli stated that the Planning Commission passed a motion on July 5, 2021 describing the duties of the Sexton. However, this motion was never brought to the township board. Motion by Korey Kripli, supported by Eileen Fournier to adopt the Sexton duties from the Planning Commission.

Roll Call: Taylor Y Kripli Y Fournier Y Johnson Y Zettel Y

Motion carried.

CEMETERY PLOTS - TREASURER:

Motion by Ron Taylor, supported by Eileen Fournier for cemetery monies to go direct to the treasurer.

Roll Call: Taylor Y Kripli Y Fournier Y Johnson Y Zettel Y

Motion carried.

ARPA:

Rob Kowalski stated that we saved \$1,300 on the gazebo. Motion by Eileen Fournier, supported by Korey Kripli to purchase pots, pans, and kitchen towels for the hall kitchen for a total of \$275.

Roll Call: Taylor Y Kripli Y Fournier Y Johnson Y Zettel Y

Motion carried.

A flag pole at the cemetery for military funerals was discussed. The subject will be brought up at the next board meeting.

CAMERAS:

Motion by Ron Taylor, supported by Todd Johnson to approve an extra security camera for the hall for \$300.

Roll Call: Taylor Y Kripli Y Fournier Y Johnson Y Zettel Y

Motion carried.

DRAIN FIELD:

Dan Zettel brought up the drain field for the hall. Apparently, it is infiltrated with Sumac. It could get worse as time goes on. Rob Kowalski stated that we need to spray it before we cut it or we are wasting our time. This issue will be tabled for the next board meeting.

YVONNE EMAILS:

Korey Kripli stated that due to the audit with the CPA, he has found some emails from the past clerk Yvonne Mahl that he thinks the public should know about. Many of the problems that the township is facing with the current audit would have been avoided if the former clerk would have told the board up front. The emails have been provided below.

Yvonne Mahl <edwardstwpclerk@gmail.com>

Fri, Jan 7, 2022, 8:00AM ☆ ↶ ⋮

to Ben ▾

Good Morning,

I have been working on the bank reconciliation and because it went back into 2019 and because the deposits weren't put in the same month that they were deposited into the bank, this whole thing has become a huge mess. In order to balance over the last 3 years I had to manipulate pontem to balance it each month. Problem is, now I'm at the end of 2021 and I am not balanced and can't go forward. When I put in info for Nov. 2021 it clears up all deposits in 2021 except those done in the future of December 2021. So I'm off 12,213.29 and don't know what to do. Any assistance you could give would be greatly appreciated.

Yvonne

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Yvonne Mahl
Edwards Township Clerk
P.O. Box 563
West Branch, Mi. 48661
989-965-2548

Yvonne Mahl <edwardstwpclerk@gmail.com>
to Paul ▾

Tue, Nov 15, 2022, 1:35 PM ☆ ↶ ⋮

Good Morning

I was asked last night if our Zoning Administrator was bonded?

Also the question came up how the whole concept works:

I have made a mistake in not paying into a retirement fund on behalf of two township members and there is a discussion of how the interest will be paid back. Is that something that would be covered? I don't know the amount of interest we are talking about, its for like two years, two people. They are getting a number together to present to the two and see if they accept it. Your input would be appreciated.

Yvonne

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Yvonne Mahl
Edwards Township Clerk
P.O. Box 563
West Branch, MI. 48661
989-965-2548

Paul Olson <polson@muwm.net>
to me ▾

Tue, Nov 15, 2022, 10:17 AM ☆ ↶ ⋮

Zoning administrator would have an employee blanket bond that covers each person to \$100,000. We have never written Employee Benefit Liability on your account. I could check to see if the POB on you would apply

Paul Olson

Municipal Underwriters of West MI
4171 Wolverine Drive
Williamsburg, MI 49690

CPA UPDATE:

Korey Kripli talked with the CPA and they hope to finish the audit and the F-65 by the end of the week.

Dan Zettel asked the question, how do other townships transition from different board members? How do we make sure whoever gets elected to replace us at whatever point in time that it's handed off cleanly so that taxpayers aren't stuck holding the bill? For the future, whoever accepts the job must complete the training and be competent of the training.

Todd Johnson talked about adopting a training policy for new roles.

Discussion tabled for next board meeting.

DROP BOX - CLOUD STORAGE:

Motion by Korey Kripli, supported by Todd Johnson to purchase Microsoft 365 cloud storage for \$100.

Roll Call: Taylor Y Kripli Y Fournier Y Johnson Y Zettel Y

PUBLIC COMMENT:

Ron Taylor brought up that the board needs a policy for the next board meeting that the board can approve for how the money is handled for the cemetery.

Rick Stillwagon stated that the Planning Commission has two new members. He wanted to make sure they had the training that was available to them. The Planning Commission has also talked about the new cemetery sign and will receive a couple bids for the next board meeting.

UPCOMING MEETINGS:

BOR Meeting: Tuesday, July 18, 2023 at 11:30am

Township Board Meeting: Monday, August 14, 2023 at 7:30pm

ADJOURNMENT:

Motion by Ron Taylor, supported by Eileen Fournier to adjourn at 9:06pm.
Motion carried.

Ron Taylor, Supervisor

Korey Kripli, Clerk